

Zahra Majid Hammook

708-5 Brockley Drive
Scarborough, ON, M1P 3J2
416-752-6211
zahraamh@yahoo.com

PROFILE

Creative and dynamic Computer Programmer with seven years technical experience using A+ and C+. I am a seasoned IT professional with well developed customer service and project coordination skills. I am committed to providing high quality customer service by working closely with my clients to identify and fulfill their needs then as a gift I can help my clients to reserve the web hosting for free. I am currently pursuing my Master Certified Internet Web Professional (CIW) certification to enhance my website design and development skills. I am a quick learner who is easily able to grasp new ideas, and adapt to a changing work environment.

HIGHLIGHTS OF QUALIFICATIONS

- Seven years experience as a Computer Programmer with a thorough understanding of programming languages such as JavaScript, ASP.NET and C
- Solid oral and written communication skills, fluent in English and Arabic
- Excellent interpersonal skills with a demonstrated ability to work effectively with clients from diverse backgrounds and colleagues at all levels of an organization

TECHNICAL SKILLS

- **Application Software:** Word, Excel, Access, Power Point, Microsoft Outlook
- **Programming Languages:** JavaScript, C, Visual Basic, ASP.NET, C, and SQL
- **Operating Systems:** WINDOWS 9x WINDOWS 2000 WINDOWS NT WINDOWS XP and Windows 7, Internet – Explorer, Mozilla Firefox, Telnet, FTP
- **Web Design and Development Software:** Adobe Photoshop CS4, Adobe Flash CS4, Dreamweaver, HTML, XHTML, CSS, Adobe Fireworks CS4, Adobe illustrator CS4, PHP XML, Microsoft expression web.

SELECTED PORTFOLIO

www.zahrawebdesign.com

PROFESSIONAL EXPERIENCE

Computer Programmer, 2004-2007
Sakher Center, Libya

- Provided instruction related to the delivery of the following training courses: Windows Server 2003, Visual Basic Language Level II and III, Design of Digital Computer Logic, Computer Hardware Assembly, Office Groups (Word, Excel, Access, Front Page)
- Developed and delivered a variety of Information Technology training courses in collaboration with the instructional team
- Designed instructional courses to meet the needs of job seekers and staff members

- Organized and facilitated computer literacy training programs and student tutorial sessions

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- Identified technical problems and communicated solutions to the team
- Led, coordinated and supervised other staff members on the training team

Computer Instructor, 2004-2007

AL- Refak Technical Institute for Comprehensive Vocational Training, Libya

- Taught the following subjects at the higher Diploma Level: Computer Networks, Object Oriented (C++) Programming, operating Systems, HTML, Visual Basic
- Participated in curriculum activities to develop instructional materials and student resources
- Mentored and coached students regarding their academic and social development

Computer Instructor,

Ali Wrayeth Technical Institute, Libya 2002-2003

- Taught subjects at a higher Diploma Level including: Data Architecture, Object Programming, Data Base, Visual Basic and System Analysis
- Trained staff members

Computer Instructor,

Babel Technology Institute, Libya 2001-2002

- Provided instruction focusing on the following application software: Microsoft Word, Power Point, FrontPage, Excel and Access
- Trained staff members

VOLUNTEER EXPERIENCE

Volunteer at Arab Community Center of Toronto **2009-2 010**

Instruction for newcomers in the use of the internet

TRAINING AND PROFESSIONAL DEVELOPMENT

Master Certified Internet Web (CIW) Certification	2011
MicroSkills, Toronto	
CIW v5 Foundations Certification	2010
CIW Site Designer Certification	2010
CIW E-Commerce Designer Certification	2011

EDUCATION

Degree earned **1998-2002**

Bachelor degree, Gar Younis University computer science department, Libya